

PAUL L. HUGINS

E-mail: paul.hugins@gmail.com

Phone: 804-239-7556

LinkedIn: <https://www.linkedin.com/in/paul-hugins-b9341029/>

PROFESSIONAL EXPERIENCE

Freelance Video Editor,

2017 - Present

As a skilled video creator and editor, I have successfully produced various videos for clients, including PSAs, TV spots, awards presentations, celebratory career montages, and more. By collaborating closely with clients, I have consistently delivered high-quality work that meets their requirements and exceeds their expectations. My track record of success in producing effective videos for businesses is a testament to my expertise in this field, and I am confident in my ability to continue delivering outstanding results.

Editor / Post Coordinator / QC Technician at Writebrain Films, Arlington, VA

2017 - January 2022

Edited online undergraduate and graduate course videos for universities including Harvard, Yale, NYU, USC and Syracuse. Part of the team that tripled revenue for WriteBrain.

- **Video Editor:** Played a central key role in the creation of online undergraduate and graduate course videos for a range of prestigious universities including Harvard, Yale, NYU, USC, Syracuse and more. Working with the Adobe Creative Cloud suite of programs, I have edited course programs ranging from a handful of videos to several hundred in size, including on-site lectures, roundtable discussions, medical demonstrations, creative videos, and interviews, among others.
- **Quality Control Technician/Revision Editing:** Oversaw the clean up and spot checking of completed videos, ensuring that they met the team's high standards of quality. I also collaborated with the producing team to update and maintain editorial content, keeping it relevant for future use.
- **Delivery of Completed Assets to Clients:** I successfully managed a strict production calendar, cataloging, archiving, organizing, and delivering completed assets on time, resulting in satisfied clients.
- **Video Asset Management & Data Drive Recycling:** Created a central library for the team to efficiently retrieve old video assets for future editing jobs and ingested and logged new editorial content for post-production.
- **On-Site Technician During Pandemic:** During the Covid-19 pandemic, I remained on-site as the lone technician to keep our systems functional, allowing all video assets to remain accessibly by remote editing staff and keeping our schedule on track.

Independent Filmmaker, Foreign Mindset Productions

2009 - Present

Award-winning filmmaker with expertise in live action and animation, skilled in many aspects of the production process from conception to final product. A collaborative and detail-orientated professional with a passion for storytelling and the craft of filmmaking.

Manager – Angelika Film Center & Café Mosaic

2012 – Summer 2017

As a skilled manager, I successfully oversaw the operation of the Angelika Film Center & Café Mosaic complex in Fairfax, Virginia. Responsible for daily operations, I managed theatrical digital projection, inventory, and hiring of employees, while also ensuring high-quality customer service, resolving disputes, and meeting client demands. Additionally, I played a key role in marketing efforts and ensured all financial transactions were accurately account for at close of business each day.

Freelance Photographer

2009 - 2010

Collaborated with a team to capture and produce high-quality photographs at various social events in the greater New York City area. I managed the photo favors booth, handling printing, framing, and distribution of all photos taken at events, primarily using Canon 5D. II or 7D cameras.

Director's Assistant, *To Have & To Hold*, Mission City Productions Aug. – Nov. 2011

As the director's personal assistant, I managed his schedule and storyboard data for a \$35 million film budgeted film production, allowing him to focus on directorial responsibilities. I also created a comprehensive 150-page shot list, ensuring the entire production was equipped with the necessary information for a successful shoot.

Camera Assistant, *Requiem*, Stormcatcher Films Oct. – Nov. 2010

Promoted from production assistant to First Assistant Camera on independent horror feature *Requiem* at Stormcatcher Films. Became skilled in using the Red One Digital Camera, including focus pulling and assembly/disassembly, with a strong focus on attention to detail.

Media Manager/Intern, Virginia Film Office Sep - Dec. 2009

Provided expert consultation to production companies for location scouting, researching terrain and resources in Virginia for optimal film shoot planning.

FILMMAKING AWARDS & RECOGNITIONS

***Coffee & Yellow Roses*, 15 min. Short Film (2022)**

2023 9th Annual Northern Virginia Film & Music Festival - Winner "Best Romance"
2023 James River Short Film Showcase - Winner "Best in Show"

***Applications*, 7 min. Short Film (2011)**

2012 DC Shorts Film Festival - Official Selection
2011 Rosebud Film Festival - Winner of the "Rosebud Award"

***Re: Messiah*, 18 min. Short Film (2010)**

2011 Virginia Independent Film Festival - Official Selection

***Once Upon A Train*, 4 min. Short Film (2008)**

2008 James River Film Festival - 2nd Place Winner
2008 VCU Student Film Festival - 1st Place Winner

TECHNICAL SKILLS

Adobe Premiere, Adobe Creative Cloud, Final Cut Pro, Avid Media Composer, ProCreate, Color, DaVinci Resolve, MediaEncoder, Adobe Photoshop CS4, Soundtrack Pro, DVD Studio Pro, LiveType, ProTools, iMovie, Microsoft Office, Microsoft Excel, RMS, MenuLink, Aloha, Canon 5D MK. II and 7D.

EDUCATION

2009 Virginia Commonwealth University – Richmond, VA Bachelor of Fine Arts: Film and Photography